



**Creative People and Places  
Consultant/Facilitator Brief  
Creative Scene Consortium Development September – November 2022**

Creative Scene is seeking an experienced consultant to develop a process to strengthen and build our Partnership Group as we set out on the next 3+ years of making great arts and creative experiences and events for and with people in Kirklees.

We are looking for someone who has knowledge of the Arts Council's Creative People and Places programme and of consortium working, who is a confident communicator, able to listen and to ask questions, and who can help us steer the next phase of our development.

**Background**

Creative Scene is the Creative People and Places programme for Kirklees; a programme of arts and creative activities and events made with and for the people and communities here in the places they live, work, and socialise.

The Creative People and Places programme is an Arts Council England initiative which seeks to encourage more people to experience and be inspired by the arts. It focuses investment on parts of the country where involvement in creativity and culture is significantly below the national average.

Creative Scene is developed with a consortium of partners who support and guide the programme - the Partnership Group. This currently includes the Batley Festival, Heckmondwike Community Association, Spark Skills, 6 million+ and the lead organisation and project grant holder, Brigantia Creative. Brigantia Creative is an arts and educational charity that supports positive social change through creativity and culture.

The Brigantia team has been involved in the Creative People and Places Project since it began in 2014. In 2021, the team we up Brigantia to provide leadership and capacity as we seek to secure the sustainability for the programme and develop the cultural ecology in Kirklees.

After a successful bid by the Partnership, the Creative Scene programme entered the Arts Council England National Portfolio in April 2022, with funding totally £1m secured until March 2025.

**Purpose:**

As we enter this new phase of funding, we are looking for someone to support us to:

- Build a passionate, dedicated, and effective Partnership Group to steer the programme in the next three years and beyond
- Develop effective and efficient systems and processes to support the partnerships and the governance of the programme
- Create clear partnership structures across the programme- developing additional ways for partners to contribute beyond the Partnership Group

### Deliverables:

- Review of Partnership Structure and Agreement; identifying any gaps in skills/knowledge and how it reflects the demographics of Kirklees, and our audience development ambitions
- A review of the size and roles on the group, including introducing terms of service, a new Deputy Chair role and setting clear processes for partnership group renewal
- Develop understanding with the Partnership Group members of the funding Agreement, The Partnership Agreement, and the consortium purpose, setting clear expectations of partners
- A skills/knowledge audit with the current Partnership Group, identifying their contribution and a process for monitoring this
- Facilitate Partnership Group to look at examples of best practice from across the Creative People and Places network and learning from CPP research into consortium working
- Facilitating group to explore and identify other partnership roles and mechanisms to ensure community decision making and programme design.
- Workshop with the Partnership Group (co-facilitated with Deputy Director) and new members; to cover:
  - How we work and our values;
  - The Creative Scene Delivery plan;
  - Our roles and commitments;
  - The role of lead body - Brigantia Creative - and Management/Delivery team, including our Funding Agreement with Arts Council England;
  - Renewal of Partnership Group agreement including conflicts of interest register.

### Dates:

We have agreed two additional sessions with current Partnership Group members for this development work:

- Wednesday 28<sup>th</sup> September 2022: 4.30-7.30pm
- Wednesday 12<sup>th</sup> October 2022: 4.30-7.30pm

These will be in person meetings at UNION, 15 Union Street, Dewsbury, WF13 1BH

Work to be completed ahead of the Partnership Group's next quarterly meeting on Wednesday 2<sup>nd</sup> November 2022.

### Useful Documents:

- Creative Scene Delivery Plan
- Creative People and Places Funding Agreement
- Creative Scene Partnership Group Agreement
- Creative Scene Partnership Group Recruitment Pack (previous)
- Positive Interdependence: A review of the successes and challenges of consortia governance in delivering the Creative People and Places Programme – [here](#)
- Place Governance and Partnerships; A Case Study on Left Coast, Creative People and Places Project

### **How to Apply:**

Please provide an expression of interest, no more than 3 Sides of A4, with details of:

- Your relevant experience;

- An outline of your approach to this piece of work;
- An indicative budget (we will consider this as an estimate only and will expect to negotiate this if the brief is offered and as the scope of the work is detailed).

**Send to:** [vicky@creativescene.org.uk](mailto:vicky@creativescene.org.uk)

**Deadline:** Midday, Thursday 8th September 2022