



## Job Description

<b>JOB TITLE:</b>	Participation Producer: Creative Cultures, Creative Scene Weston Jerwood Creative Bursaries Programme
<b>CONTRACT:</b>	30 hours per week/4 days - 12 month fixed term
<b>SALARY:</b>	£19,500 pro rata (actual salary £15,600)
<b>LOCATED AT:</b>	Creative Scene Office, Dewsbury – currently remote working due to COVID.

**This role is part of a wider scheme, Weston Jerwood Creative Bursaries Programme, which is focussed on increasing opportunities for those from lower socio-economic backgrounds we know are under-represented in the arts and cultural sector. Please see the attached document that outlines what this is, who it is for and what is on offer.**

## What is Creative Scene?

Creative Scene is the Arts Council England (ACE) Creative People and Places project in North Kirklees, funded by ACE to invest in areas where participation in arts and culture is lower than the national average.

There are many reasons why this might be - including low awareness, lack of accessible or relevant opportunities.

In our area - covering the wards of Batley & Spen and Dewsbury, West Yorkshire - there is very little by way of professional arts infrastructure, cultural organisations and venues. Creative Scene supports the public in shaping local arts and cultural provision and, in doing so, increase attendance and participation in excellent art and culture.

To do this we work with a wide range of creatives: sketchers and print makers, craftivists and poets, video makers, bloggers, light artists and performers to create new experiences that inspire, stimulate and intrigue. The events and performances we produce take place on streets and in parks, in community halls, pubs and social centres, with stories projected onto buildings, operas sung from church halls, and dance bringing life to the market squares.

Above all, we work with the people of the area to co-create projects - involving them from the very start, in identifying opportunities, developing briefs, selecting artists, co-producing events, and taking part in events.

## **Our vision is to make the arts a part of everyday life - for and with the people of North Kirklees.**

Our small team of experienced arts professionals all have first-hand knowledge of the power of the arts to transform lives. They believe that getting creative and involved in culture helps celebrate and develop local identity, raises confidence and skills, and promotes cohesion and wellbeing. You can meet the team and find out what makes us all tick [here](#).

- We take an 'action research' approach and create an environment where artists and staff can take risks, be creative and experiment with new approaches to engaging communities.
- We aim to demonstrate the power of arts and culture to enrich the lives of individuals and make positive changes and empower communities to take the lead in shaping their local cultural offer.
- We share our learning with the Arts Council's Creative People and Places national peer learning network and across the cultural sector.

To find out more about what we do visit [www.creativescene.org.uk](http://www.creativescene.org.uk)

## **This role will aim to:**

Learn from and build on our models for engaging audiences and participants in our work. In particular this role will focus on young people and develop new strategies to connect to this group.

The Participation Producer: Creative Cultures will be supported by the whole Creative Scene team and will report to our Arts Producer who leads on commissioning, programming and producing a range of events and

initiatives, working closely with the local communities. Where appropriate, we will also identify another mentor to respond to the learning aspirations of the successful applicant

## **Key Responsibilities**

- Carry out research to explore the youth arts sector in our area and make connections with young people, relevant local groups and education providers.
- Support the Arts Producer and wider team in the delivery of the programme, which may include reimagining planned festivals and events to respond to the COVID situation.
- With support from the team take the lead in devising a programme of events and activities at our permanent space in Dewsbury that engages young people and develops an ownership of the programme and building.
- Explore the possibility of setting up an online or digital platform, such as a dedicated YouTube channel, to engage young people and curate a platform for them to develop content within.
- Initiate a concept or idea, fundraise for and realise a self-directed project in the area of interest of the successful applicant that will increase engagement in the arts for young people. We want to ensure you have freedom and autonomy to imagine and deliver your own project, providing you with the necessary supports and guidance.
- Work with our Communications and Audience Development Manager to devise and execute audience development and evaluation plans.

## **Person Specification**

### **Who we are looking for and eligibility**

We would love to hear from you if you are passionate about working with young people and ensuring they have access to high-quality arts experiences on their doorstep.

You will have an arts background or training as a creative, but we are particularly interested in your experience and interest in working with young people. This may have come from paid or unpaid work, maybe in a youth work role, or in a healthcare position or via a charity or local community organisation.

You may have good local knowledge of our area which is useful, but more importantly we are interested in your knowledge of youth culture, current trends, and issues to be aware of when working with young people.

We would love to hear from someone who is as happy talking to young people as well as maybe opening up a conversation with an education provider, or a local business for example.

You should have good IT skills and be confident using social media, YouTube and related streaming channels and platforms.

The Fellow must:

- have the legal right to work in the UK;
- not be in full time education (12 hours or more formal study a week);
- have between 2-5 years experience;
- have begun to develop their own artistic or creative practice;
- be from a lower socio-economic background which we know are under-represented in the arts and cultural sector - we would expect applicants to be in a position to tick several of the socio-economic background measures in the Equal Opportunity Monitoring Form, as these have been created to define someone's socio-economic background.

### **What is on offer to the Participation Producer: Creative Cultures at Creative Scene**

- Access to office space in Dewsbury two centre and/or provision of equipment necessary to work from home, including laptop and all related necessary packages.
- You will be part of a pioneering action research programme with the Creative People and Places initiative. We are changing the way policymakers think and the way artists create work, placing decision-making and collaboration with communities at the heart of what we do.
- A clear induction with the whole Creative Scene team, setting learning targets with the fellow relating to their area of interest.

- An opportunity to devise a concept for a project and see it through from start to finish with support from the whole team.
- Opportunities to attend Creative People and Places peer networking events and other industry networking events related to the successful applicant's area of interest.
- To be a part of an enthusiastic, dedicated, kind and friendly team, who have a wealth of experience of the arts sector to share.

## **How to Apply**

Please fill in the online application form [here](#).

We are as interested to hear about you as a person, as well as your experience, so would love to hear your opinions, likes, dislikes and what makes you tick - there are no wrong answers or trick questions.

Would you prefer to send us a video or audio recording? If you are more comfortable sending a video or audio-recorded application rather than a written application that is fine with us. Please check in with us in advance to let us know what format you will be sharing with us.

## **Timescale**

**Deadline for applications:** 12noon, Friday 4th December

If you have any questions about the role, please send an email to Arts Producer, Gaynor, via [gaynor@creativescene.org.uk](mailto:gaynor@creativescene.org.uk).

We are happy to call you back for a chat if you leave a contact number and good time to call you.

**Interviews:** Monday 14th and Tuesday 15th December

We hope we can meet you in person at our creative space in Dewsbury. If this is not possible we will arrange an interview via Zoom.

We will send interviewees the questions in advance so you can have a think about what you want to tell us, and we will send you some information about the members of the team who will be on the interview panel in advance so that you know a bit about us before we meet too.

## **Access**

Please do let us know if you have any access needs and we will do all we can to ensure that the interview process is as accessible as possible.

Creative Scene is committed to the principle of equal opportunity in employment - equality, inclusion and diversity are the heart of everything we do. Equality means ensuring everyone has the same opportunities to fulfil their potential free from discrimination. Inclusion means ensuring everyone feels comfortable to be themselves at work and feels the worth of their contribution. Diversity means the celebration of individual differences amongst the workforce.

We actively support diversity and inclusion and ensure that all our employees are valued and treated with dignity and respect - and we encourage everyone in the team to reach their full potential.

**Checklist:**

Please follow the checklist below to ensure you fully complete your application.

What?	Why?	Completed?
Research Creative Scene	To find out what we do and if you like the idea of working with us.  <a href="http://www.creativescene.org.uk">www.creativescene.org.uk</a>	
Read the Job Description	To ensure this role is right for you and that your experience and interests match the requirements for the role.  Use the Job Description a guide for completing your application form.	
Read 'who we are looking for' and eligibility requirements	To ensure you are eligible to apply for this role and to ensure you have referred to these in your application so that we can shortlist you.	
Complete the application form	Do include as much as possible, paid and unpaid work, voluntary work, placements, formal or informal training.  The online form is <a href="#">here</a> .	
Submit your application	You will receive an email to confirm we have received your application.  If you are having any difficulty with submitting your application please call Gaynor on 07840 971 645 or email <a href="mailto:gaynor@creativescene.org.uk">gaynor@creativescene.org.uk</a>  Get it to us before the deadline of 12noon on 4th December.	

We look forward to hearing from you!

**Creative Scene**  
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**Creative Scene** is the Creative People and Places Project for North Kirklees, West Yorkshire, supported by a consortium including The Lawrence Batley Theatre, Kirklees Council and the Batley Festival.

Lawrence Batley Theatre is governed by Kirklees Theatre Trust, a Company Limited by Guarantee 1504033 England Registered Charity 510693

Registered Office c/o: Legal Services,  
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